

# National Pharmacists Association 2024 - 2025 Annual Bid Form

Please type or print legibly.

**Employee**

**Home Address**

**Walgreen Employee ID**

**City/State/Zip**

**Seniority Date**

**Phone**

**Position**

**E-mail**

**Home Store Location**

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*List below the stores you wish to bid for in the 2024-2025 bid season, for full-time positions only.  
Indicate **Store#, District# and Store location** of your choice, and place overnight preferences as a separate bid.*

<b>Store # (indicate if overnights)</b>	<b>District #</b>	<b>Location</b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____

*Bids must be postmarked or emailed between September 10, 2024, and October 10, 2024, to be valid.  
Email is preferred. Bids will remain in effect for the one-year period of November 1, 2024, through October 31, 2025. **Please read carefully, the instructions on the reverse side of this form before submitting your bids.***

Send Original to:

Leslie Danczyk  
Walgreen Co.  
940 S. Frontage Road Suite 1900  
Woodridge, IL 60517  
leslie.danczyk@walgreens.com Fax: 630-985-7438

Send a Copy to:

NPHA-LIUNA  
999 McClintock Drive, #300  
Burr Ridge, IL 60527  
npha@liunachicago.org

## GUIDELINES FOR BIDDING

*If you have questions about filing a bid, or if you require additional information please contact the NPHA office at [npha@liunachicago.org](mailto:npha@liunachicago.org). The following guidelines apply:*

1. Any pharmacist whose weekly average hours of work are twelve (12) or greater is eligible to bid.
2. If you are a pharmacist intern who has recently graduated, you should place a bid now because the next bid period will be in September of 2025. You must be registered **before** November 1, 2024, for your bid to be considered.
3. You may bid on a full-time position in any single store location within the bargaining unit. Should a vacancy occur, it will be offered to one of the top **five (5)** eligible bidders willing to accept the position. *Details of bidding can be found in the Collective Bargaining Agreement, Article XI, Section 5. The Collective Bargaining Agreement and additional bid forms can be downloaded off of our website at: [nphaliuna.org](http://nphaliuna.org).*
4. You may bid on a maximum of twelve (12) stores; *however:*
  - a) You may accept only **one (1)** bid during the bid period.
  - b) If you are offered and then reject two bids within a bid period, the remainder of your bids will be voided for the balance of the bid period. Refusing a placement in a store for which you did *not* bid will *not* constitute a rejection nor will accepting a placement that you did *not* bid for, invalidate your bids.
  - c) When you are offered a bid location, you have **two (2) business days** to respond with your decision to either accept or reject the offer.
5. Please provide the information requested. **Errors on your bid form will result in an invalid bid.** List the **STORE** number and complete street address (i.e., use 7510 N. Western, Chicago, instead of Howard & Western). A store list is enclosed with the information required to bid. *For easy reference, the store list is sorted by City. Twenty-four-hour locations are indicated by (ON). Locations with a drive-thru are indicated by plus sign (+).*
6. ***Do not bid on a projected location or on locations outside the bargaining unit. Please use the existing store numbers and addresses provided. Other locations will not be considered, and we will not contact you to change or correct your bid.***
7. If you are interested in the 10 p.m. to 8 a.m. shift, please indicate **overnight (ON)** after the store number. If you are interested in the day *and* the overnight shift, **list each shift separately.**
8. If you currently are working in a store part-time or are working a split schedule and desire a full-time position at that location, you must place a bid to be considered.
9. Do not bid on an out-of-state location unless you are currently licensed in that state.
10. Bids submitted in the previous 2023 bidding period remain effective through October 31, 2024. If you submitted a bid during the 2023 bid period, or a special bid on a new store/shift between November 1, 2023, and October 31, 2024, and still wish to be considered, **you must resubmit** that bid for the upcoming 2024 - 2025 bid season.
11. Bids received during the September 2024 bidding period are in effect between November 1, 2024, and October 31, 2025.
12. Send your bid form to the Walgreen Company and a copy to NPHA-LIUNA. Addresses are on the Annual Bid form however **Email is preferred.**
13. **Bids must be submitted between September 10, 2024, and October 10, 2024.**

**Bids postmarked or emailed before September 10, 2024, or after October 10, 2024, will not be accepted – NO EXCEPTIONS.**